

COST CONTROL

**COMPARISON
REPORT PREPARED
FOR**

A SOLICITORS

EXECUTIVE SUMMARY

360 Legal CostController has reviewed overhead expenditure areas for **A Solicitors**.

As a result of the review, CostController believes that approximately **£6,842** could be released by **A Solicitors** back into their organisation.

The savings have been calculated as follows –

SAVINGS SUMMARY TABLE

CATEGORY	ANNUAL SPEND	ESTIMATED SAVINGS (%)	ESTIMATED SAVINGS (£)
Stationery	£5,785	18%	£1,041
Print (Business)	£1,440	18%	£576
Print (Marketing)	£2,865	15%	£430
Telecoms (Calls)	£3,375	7%	£236
Telecoms (line rental)	£3,527	5%	£176
Telecoms (Broadband)	£587	15%	£88
Electricity	£5,936	22%	£1,328
Gas	£3,025	23%	£685
Photocopiers	£1,696	12%	£363
Water Vending	£240	30%	£72
Postage / DX	£23,088	8%	£1,847
Total	£51,564		£6,842

INTRODUCTION

360 Legal facilitate the CostController Scheme to save 360 Legal firms money in common areas of overhead expenditure.

CostController has negotiated supplier contracts in many areas of business expenditure, utilising both their market knowledge and the combined purchasing potential of all their members.

To highlight potential savings CostController undertake to provide any 360 Legal firm with this free feasibility study, to ascertain the approximate level of savings they would enjoy were they to join.

HIGHLIGHTED SAVINGS

STATIONERY

Current Supplier:

Recommended Supplier:

Notes:

ESTIMATED SAVINGS – 18%/ £1,041

PRINT

Current Supplier:

Recommended Supplier:

Notes:

ESTIMATED SAVINGS – 40%/ £576 & 15%/ £430

TELECOMS – LANDLINES

Current Supplier:

Recommended Supplier:

Notes:

ESTIMATED SAVINGS – 7%/ £236 calls & 5%/ £176 line rental.

TELECOMS – MOBILES

Current Supplier:
Recommended Supplier:
Notes:

ESTIMATED SAVINGS - %

ELECTRICITY/ GAS

Current Supplier:
Recommended Supplier:
Notes:

ESTIMATED SAVINGS – 22%/ £1,328 & 23%/ £685

PHOTOCOPIERS

Current Supplier:
Recommended Supplier:
Notes:

ESTIMATED SAVINGS – 12%/ £363

POSTAGE/ DX

Current Supplier:
Recommended Supplier:
Notes:

ESTIMATED SAVINGS – 8%/ £1,847

APPENDIX

STATIONERY – SAMPLE PRICES

Product	Current price	Proposed price
	£12.59	£9.40
	£11.99	£5.40
	£7.99	£7.63
	£0.69	£0.18
	£2.79	£1.52

TELEPHONE CALL CHARGES – PROPOSED RATES

	Current Price	Proposed Price
Rates per minute:		
Local	1.00ppm	0.90ppm
National	1.30ppm	0.90ppm
Mobile	9.50ppm	8.00ppm